

# Churchill Gardens Adult & Social Club

Churchill Hall, Churchill Gardens, London SW1V 3AL  
Tel: 020 7834 5177 Email: churchillgardensra@gmail.com

## RESERVATION ENQUIRY

<p><b>First &amp; Surname: -</b></p> <hr/> <p>(block Capitals)</p> <p><b>Contact No.:</b></p> <hr/>
<p><b>Email:</b></p> <hr/> <p>—</p>
<p><i>You should detail here the type of function/event you wish to hold e.g. party, club event, corporate, funeral, wedding etc.</i></p> <p><b>Type of Function:</b> <input type="checkbox"/> Children's Party    <input type="checkbox"/> 18th Birthday Party    <input type="checkbox"/> 21st Birthday Party <input type="checkbox"/> Christening    <input type="checkbox"/> Wedding    <input type="checkbox"/> Club Event    <input type="checkbox"/> Corporate <input type="checkbox"/> Other</p> <p><b>If Other, please specify:</b></p> <hr/>
<p><b>Hall/Function Room Required:</b> <input type="checkbox"/> Main Hall    <input type="checkbox"/> Small Bar <b>OR</b> Both <input type="checkbox"/> <input type="checkbox"/> Main Hall    <input type="checkbox"/> Main Bar <b>OR</b> Both <input type="checkbox"/> Garden Room <input type="checkbox"/> Function Room <input type="checkbox"/> <input type="checkbox"/> Other</p> <p><b>If Other, please specify:</b></p> <hr/>
<p><b>Date of Event/Function:</b></p> <hr/>
<p><b>Number of People Attending:</b></p> <hr/>

Once this enquiry has been received, the Club Secretary will aim to respond within 48 hours and will outline hire costs. If you do not hear back within this time frame, you should call 020 7834 5177.

You should allow time in your booking to set the function up and also to clear up after the event. You will not be able to gain access until your booking start time.

If you require use of the Kitchen the fee payable is **£30**

**Payment:** You will need to complete a Booking Form and pay a **cash** security deposit of **£150** once your booking has been confirmed. This should be paid immediately and will be returned after the function date and once the staff or committee are satisfied that the Hall/Function room has been returned for good use.

**Please see our Terms & Conditions for further information**